

Crafton Hills College Classified Senate Minutes

Date: 11/07/14
Time: 2:00 – 3:00
Location: LRC 226

Members Present (Bold) *Members Absent (Italics)*

Executive Board

Michelle Tinoco
Kristin Garcia
Veronica Lehman
Alicia Hallex
Ruby Zuniga

Senators

Kelly Holt
Nicole Rodriguez
Judy Cole
Steve Rush
Michelle Cole

Members & Guests: Dr. Cheryl Marshall, Rebecca Warren-Marlatt, Laura Record

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order	Meeting called to order <u>2:01</u> pm	
<p>Reports:</p> <ul style="list-style-type: none"> I. Prioritize positions for possible hire. II. Education Master Plan (Draft) 	<p>Prioritizing positions for possible hire: Cheryl Marshall</p> <ul style="list-style-type: none"> I. Objective; <ul style="list-style-type: none"> • Most of what we do we like to get input. • Move us as best we can to transparency and openness. • Prioritize positions for hire. II. Things that have happened already; <ul style="list-style-type: none"> • Document with list of positions needed sent out to campus. • We submitted a balanced budget in March. • We were given more money from the state. • Positions were budgeted at 8%. • Many Faculty positions are interim to see how we fall. III. Moving forward; <ul style="list-style-type: none"> • We will try to get as many of these positions filled as possible. • Don't know how we could move forward without these positions. • We need to get a process to prioritize positions. • What do we do with positions that come up after the PPR list? • What is the role of PPR? • How do we pull current positions on list with upcoming positions together? <p>Education Master Plan (Draft): Rebecca Warren-Marlatt</p> <ul style="list-style-type: none"> I. About Education Master Plan <ul style="list-style-type: none"> • Plan that guides Program Review • Broad strategic direction in which how the institution is leaning. 	<p>Classified Senate to come up with a priority list for positions to possibly hire. Due no later than Nov. 18th</p> <p>Classified Senate to give blessing or any input on plan by 1- 1 ½ weeks. (@ by 11/19) Equity Draft will</p>

	<ul style="list-style-type: none"> • Need input from all areas. 	be emailed to look at also.
Old Business: <ol style="list-style-type: none"> I. Approval of Minutes from October 3, 2014 II. Minutes from May Meeting 	<ol style="list-style-type: none"> I. Table minutes from October meeting. II. Table minutes from May meeting. 	
New Business: <ol style="list-style-type: none"> I. Treasurer Update – Ruby Zuniga II. Committee Updates <ol style="list-style-type: none"> a) Decorating Contest b) Scholarship c) 50/50 Opportunity Drawing 	<ol style="list-style-type: none"> I. Our current balance is \$808.80 Petty Cash: \$118.51 Scholarship: \$410.00 II. Committee Updates <ol style="list-style-type: none"> a) Decorating contest for the holidays; <ul style="list-style-type: none"> • Judging – Dec 12th. • Winning office receives a free lunch or breakfast. Options discussed; pizza, Rosa Maria’s large burrito, bagels and coffee from Panera. • Offices participating must RSVP for judging including names of those participating in that office to Alicia Hallex by Dec 5th. b) Scholarship <ul style="list-style-type: none"> • Criteria to receive scholarship discussed. • Proposed: \$200 per scholarship, recipient must be full-time permanent classified staff. c) 50/50 Opportunity Drawing <ul style="list-style-type: none"> • Continue to sell your tickets. 	<p>Need to pick the judges for the decorating contest.</p> <p>Need to decide on prize.</p>
Public Comment: <ol style="list-style-type: none"> I. Newsletter II. Campus Climate Survey III. Holiday Parties IV. Education Stream Grant > Classified Professionals Week V. CSEA Open Positions 	<ol style="list-style-type: none"> I. Newsletter <ol style="list-style-type: none"> a) Include past events information with pictures: Chili Cook Off, Yogurtland, and 50/50 winners. b) Start a new column, “Do you know who you work with?” Rotate through all departments to pick one person a month. II. Campus Climate Survey. <ol style="list-style-type: none"> a) Make sure it is completed by deadline, November 26th. III. Holiday Parties <ol style="list-style-type: none"> a) Chancellor Party: December 2 b) Cheryl Marshall: December 10 	

	<p>IV. Education Stream Grant</p> <p>a) If we don't get it, or not raise enough money, we may need to cut down Classified Professionals Day to a one day event.</p> <p>V. Colleen Gamboa at CSEA has positions available. If interested, please contact Michelle Tinoco or Colleen Gamboa.</p>	
Announcements:	None	
Adjourn	Meeting adjourned <u>3:05</u> pm	

Mission Statement: The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.



http://www.craftonhills.edu/Faculty_and_Staff/Classified_Senate.aspx